

**Randolph County Solid Waste Authority
P.O. Box 17, Dailey, WV 26259**

**Board of Directors Minutes
February 5, 2019**

Present – Clark Martin, Chris See, Jack Tribble, Spinner O’Flaherty, Tim Hornick

Absent – Joe Gumm

Staff – Angie Lipscomb

Visitors - None

1. Call to Order

The regularly scheduled monthly meeting of the RCSWA was called to order by Chairman Martin at 5:09 pm on February 5, 2019 in the Commissioner’s conference room located in the Judicial Annex of the Courthouse building, Elkins, WV. Recording Secretary Angie Lipscomb called the roll and recorded the minutes.

2. Minutes

Mr. Tribble initiated a review of the minutes from the January 8, 2019 regular meeting. None were opposed to the minutes as presented.

3. Unfinished Business

a. Possibility of advertising with better known Elkins websites

Chairman Martin had stopped at Davis Medical Center to speak with the head of marketing, who was not in at the time. He stated he would again address the matter on February 6, 2019. Additionally, D&E needs contacted. This issue will be revisited at the next meeting.

b. Update and maintenance of RCSWA website

Angie Lipscomb is working with Lori Chenoweth of LMC & Associates to update the website. Angie was given the date of January 23, 2019 for internal completion, and a due to RCSWA date of February 4 for LMC to have the site revamped. As of February 5, the updates were not appearing. Ms. Lipscomb is scheduled for her first training with LMC on February 7, 2019, and will report to the Board at the next meeting.

c. Possibility of hiring a videographer

The board agrees to revisit this matter once the RCSWA website and Facebook pages are updated. Once our social media sites are current, we will have pages worth loading video content to.

d. Updating RCSWA Facebook page

Chairman Martin and Angie Lipscomb met twice between the January and February monthly meetings to gain access to the Facebook page from the prior Recording Secretary, and to add Ms. Lipscomb as page Administrator. The necessary changes were made, RCSWA’s Facebook page is now up to date, and is being maintained by the current Recording Secretary.

e. Clarification of signage at 11th Street Recycling Center

Mr. Tribble put out bids for signs to three people: Tim Harris at Appalachian Sign, Rob Elbon, and Seneca Designs. Seneca Designs responded with questions, but did not present a bid. Mr. Tribble began this process weeks ago, but has not received anything official back from anyone. Chairman Martin suggested contacting Brad Basil at Art Medium. Mr. Tribble will continue to contact companies requesting bids. Hopefully he will have offers to present at the next meeting.

f. Mandatory Disposal Meeting

Chairman Martin had coordinated a meeting with the State SWA between the January and February monthly meetings. They cancelled due to inability to travel from Charleston to Elkins in a major snow storm. We need to reschedule this.

Mr. Martin reported that State SWA has given RCSWA accolades as the glass recycling center of excellence for the state. We are the only county in WV recycling glass. The State SWA wants to bring the head of Boone County's SWA to speak with us, as they are interested in offering glass recycling and want to know how to implement it. Chairman Martin invited Jessica Sutton, who was imperative in implementing our glass recycling program. Rob Chenoweth, Chairman of the Randolph County Recycling Committee, will also be invited. Chairman Martin contacted Bradish Glass to see if they would be willing to travel to Boone County, since they are located in Pennsylvania. He also looked up all the glass recycling plants in southern VA and KY, since they are closer to Boone County and transporting would be much easier from those locations.

Chairman Martin added that there was a recent law passed stating that Magistrates cannot throw out anything concerning litter. Nicole at the State SWA informed him of this recently.

We need to reschedule this meeting as soon as possible due to the time constraints for our audit grant and the need for bylaws. Board members decided to try for the end of February, with Chairman Martin coordinating the event.

g. Annexation (progress report)

Mr. Hornick has not heard anything from the City of Elkins. He does not think annexation will happen. Board members believe this issue may be on hold for the time being.

h. Bylaws

When we meet with the State SWA we will go over updating our bylaws. Mr. O'Flaherty cannot locate the binder Mr. Tribble gave him containing the bylaws. We cannot apply for our audit grant until we have new bylaws, so this issue needs addressed in a timely manner.

i. Update contact sheet for WV State Solid Waste Authority

Chairman Martin left the sheet at home, and will be getting assistance via telephone from Nicole at the State SWA to complete the necessary information. The State SWA will want this to be completed when they come to meet with us.

j. Billboard sign

Our billboard on the Beverly 5 lane expired January 25, 2019, but was still running as of the meeting date. Chairman Martin stated that Mr. Swecker leaves ads until he can replace them, so we are getting free advertising time at the moment. The consensus was not to renew

this mode of advertising until we have something to say, such as promoting the upcoming electronics and tire collection events.

4. Chairman's Report

a. Schedule Spring 2019 electronics event

This event will again be coordinated with PC Renewal, and held at Phil Gainer Community Center. Mr. O'Flaherty will contact Chris Lee at the center to confirm the tentative date of April 27, 2019. We will coordinate with the City of Elkins to set a roll off for collecting televisions and monitors.

b. Schedule next tire pick up

Mr. Hornick will contact Eric Gladwell with DEP to confirm this year's dates, which are tentatively set for May 17-18, 2019. The first day will be held at Lesley Brothers in Norton, and the second day at Tygart Valley Sanitation in Dailey. He will ask for a second tire pick up this year, although only one is funded annually by DEP due to the financial limitations of their grant.

c. WWSWA accolades

See "Unfinished Business - Mandatory Disposal Meeting" - Randolph County is the only county in West Virginia recycling glass. As such, we are now a magnet for others.

5. Treasurer's Report

a. Update on Financial Status

Treasurer See was present with the book. He reported the balance was \$47,964.47 as of February 1, 2019.

b. Explanation of Routine Expenditures

Two checks were written at the meeting: one to Angie Lipscomb for secretarial services and social media maintenance in the amount of \$126.25, and one to USPS for P.O. Box service of one year in the amount of \$150.

6. Standing and Special Committee Reports

a. Audit Committee (Jack Tribble, Clark Martin, Spinner O'Flaherty)

Mr. Martin reported not having heard anything back from the department. He inquired with Mr. Tribble if he needed to get a figure from them prior to working on the grant for the audit. Mr. Tribble stated we should ask the State SWA during the upcoming meeting. He was told there is money this year for the audit, but that our bylaws must first be updated. Once that issue is corrected, our audit grant can be accepted.

Mr. Tribble is confident he can write the grant, we just need to move forward with updating the bylaws. Meeting with the State SWA as soon as possible will help us be more competitive for grant money for the audit. The audit will take place over the summer, then go back to the state for certification. That will not take place until next winter. That puts us against next year's deadline for grants. We've already lost this year, and are looking at 2020.

Mr. O'Flaherty brought up the point that RCSWA does not have much going on financially. Mr. Tribble explained that because we are dealing with grants less than \$100,000, we do not need a full audit annually. We are required to have an audit every 3 years, with a "cursory check" in between 2 years.

b. Recycling Center Operations (Joe Gumm)

Mr. Gumm was not present. Mr. Tribble had an update on his behalf. Mr. Gumm has experienced a huge influx of corrugated cardboard due to the recent holidays, shipments from Amazon, and other online suppliers. He has done a great job. Companies respect him, and he is getting good prices for clean loads. It hasn't been a great market, but some recycling is being taken by China now. He makes the most money on white paper and aluminum. Steel is worth nothing right now. Ships are going back empty instead of full. It is difficult to turn a profit in the recycling business at this time. Plastics are a losing proposition nationwide. Companies are taking recyclable plastics and selling it to other companies that don't even recycle.

Ms. Lipscomb inquired about the status of the second dumpster that was being fabricated for the glass drop off site. Mr. Tribble stated he would attend the next Recycling Committee meeting on February 26, 2019 to check on this issue, as he has not heard of its progress.

7. New Business

a. Recycling drop sites outside Elkins

Tucker County has 4 different locations offering unmanned recycling drop offs accepting all items taken at the Elkins Recycling Center. (Tucker County does not accept glass.) They are facilitated by Sunrise Sanitation. Ms. Lipscomb provided photos of the Parsons site for Board members. The others are located at Thomas, Canaan Valley, and Hendricks. Specific details such as cost of utilizing these containers, how often they are emptied, etc. are unknown.

Ms. Lipscomb pointed out that Randolph is the largest county in West Virginia, and offering recycling stations in other locations could increase participation in areas outside city limits. She suggested Harman and Mill Creek. Chairman Martin suggested Kerens, Mill Creek, and Harman.

Mr. Hornick stated that the containers are 11 yard boxes. He will call Sunrise Sanitation to inquire about pricing and maintenance. Mr. Tribble inquired if Tucker County SWA paid Sunrise for this service. Mr. Hornick stated that Sunrise obtains grants. This raised the issue of how Randolph County would accomplish maintaining its own remote sites. Mr. Martin stated we would likely need someone besides Mr. Hornick's company, Tygart Valley Sanitation, simply because he is already short staffed. Mr. Hornick agreed that Sunrise would be more appropriate, as they already have the containers.

Mr. Tribble asked that Mr. Hornick find out what the economic model for this process is when contacting Sunrise. Do we need a grant for this? If so, which one? We also want to know how dumping problems are handled. What does he do with the garbage that ends up inappropriately dumped at the sites?

We believe Sunrise Sanitation's grant for this only applies to Tucker County, as no unmanned recycling containers have been spotted in Randolph County, even in Sunrise territory. Mr. Tribble inquired about property on which to put the containers. Treasurer See suggested fire departments. Mr. Martin stated Mill Creek's Fire Chief would allow us to put one beside their building. Mr. Tribble pointed out that we need to obtain written agreements when placing containers.

Mr. Tribble summarized that we will need a grant to expand our recycling locations. He said the state will give us around \$50-60,000 in grants, and we need to decide how we want to spend the funding. Do we want to make recycling through the school board a priority, unmanned remote drop sites, or something else?

Mr. Hornick was in favor of the schools, and had the idea of asking the Board of Education to set recycling containers at schools, making them open to the public. Mr. Tribble stated having these types of containers at schools would take care of two issues at once. Chairman Martin stated he would speak with the Superintendent tomorrow.

8. Public Comments

None - no visitors

9. Closing Statements

a. Next Meeting

The next regular meeting was scheduled for March 5, 2019 at 5pm.

Meeting adjourned at 6:12 pm.

Name	E-Mail	Phone
Clark Martin, Chairman	cclarkjr@cebridge.net	(304) 614-7066
Chris See, Treasurer	csee@randolphctywv.org	(304) 636-2057; (304) 704-7898
Spinner O'Flaherty	e_spin_o@yahoo.com	(304) 636-9791; (304) 641-3931
Joe Gumm	mrfarmjoe@gmail.com Randolph County Recycling Center, #10 Eleventh Street	(304) 636-2691 (304) 614-9896
Jack Tribble	jtribble@fs.fed.us jctribble@hotmail.com	(304) 614-4345
Tim Hornick	thornick@tvsanitation.com	(304) 642-8143
Angie Lipscomb, Secretary	mspsnurse@gmail.com	(304) 951-4558

cc: Jessica Sutton, City Clerk, City of Elkins jsutton@cityofelkinswv.com
Rob Chenoweth, First Ward Councilman; Chair, Elkins Recycling Committee
rchenoweth@cityofelkinswv.com