

Randolph County Solid Waste Authority
P.O. Box 2147, Elkins, WV 26241

Board of Directors Minutes
May 14, 2019

Present – Clark Martin (Chairman), Chris See (Treasurer), Jack Tribble, Spinner O’Flaherty, Tim Hornick, Joe Gumm (Special Committee Member)

Staff – Angie Lipscomb (Secretary)

Visitors - None

1. Call to Order

The regularly scheduled monthly meeting of the RCSWA was called to order by Chairman Martin at 5:08 P.M. on May 14, 2019 in the Commissioners’ conference room located in the Randolph County Courthouse, Elkins, WV. Secretary Angie Lipscomb called the roll and recorded the minutes.

2. Approval of Minutes

Mr. Martin addressed approval of the minutes from our April 2, 2019 meeting. Treasurer See pointed out the misspelling of Dave Teter’s last name throughout. This was noted, and will be corrected. Mr. Tribble made a motion to pass the minutes after the aforementioned correction. Mr. See seconded the motion. All were in favor, with none being opposed. The motion carried.

3. Unfinished Business

a. TerraCycle Program

Secretary Lipscomb spoke about her partnership program with TerraCycle and Good Energy. TerraCycle is an international waste management and recycling company specializing in difficult to solve waste streams. RCSWA was invited to participate in a national pilot program to recycle Gillette disposable razor blades and their packages. Good Energy will host TerraCycle programs for this, as well as Garnier and Tom’s of Maine. She discussed with the Board what is necessary to help Good Energy become a collection site. Chairman Martin approved the purchase of petty cash items such as cardboard boxes, liners for same, tape, etc. for making collection bins. Purchasing member will be reimbursed by RCSWA for these items (with appropriate receipt). Chairman Martin volunteered to assist Ms. Lipscomb with preparations for the project, which will begin next week.

b. Tire Recycling Day

DEP notified Mr. Hornick they will allow Randolph County a one day tire recycling event at Tygart Valley Sanitation in Dailey. The only available date was June 8, 2019. This is the same date as RCSWA’s biannual Electronic Recycling Event Day. DEP had canceled our previous date in May, 2019, stating we may not be able to have one at all. Chairman Martin inquired if DEP may allow Randolph County a two day tire event since we are the largest county geographically in the state. Mr. Hornick replied they are allowing one day per county. Ms. Lipscomb cited an article posted on WWSWMB’s website showing Brooke, Marion, Boone and Wyoming County accepting tires very often. Brooke County takes tires every Tuesday, Wednesday and Thursday at their recycling center every week. The way things seemed, this was ongoing and DEP sponsored. Boone County was listed as accepting tires every Tuesday and Wednesday each week. Marion County was listed as Monday through Friday every week at their recycling center. The group was puzzled by how this is happening so frequently. Ms. Lipscomb forwarded the article to Chairman Martin so we can check into these programs. Mr. Hornick estimates we will receive at least 7 tractor trailer loads of tires on June 8. Tires are supposed to be passenger car size, with a limit of 10 per load. A valid license showing

Randolph County residency is supposed to be presented at the time of drop off. Mr. Hornick said he didn't know of anyone being turned away. He had seen tractor trailer tires brought in, people with 15 tires over the limit, and they were still accepted because they did not want the tires to be dumped illegally as an alternative.

Ms. Lipscomb mentioned a Facebook post she had shared from City Hall's page. They have asked people to hold their glass recyclables, as the roll offs are full and the next pick up from Bradish was not scheduled until May 15, 2019. The amber and green were filled to the brim, with a small amount of room in the clear bin remaining on May 9, 2019. The group agreed this was not good, and keeping the collection bins available for accepting recyclables is important. We need to see what the city plans to do with so many incoming glass recyclables and not enough outgoing trips from Bradish if this continues.

Chairman Martin inquired if we wanted to advertise for the upcoming tire or recycling events. Mr. Tribble stated we would use Facebook and the website, as they are going great. Mr. Hornick stated people call Tygart Valley Sanitation regularly and inquire about this. He said word of mouth will get it out, and the group decided to utilize these methods without spending money for traditional advertising. We decided to still advertise appropriate rules for the event regardless of whether they are followed at the time of drop off.

4. Treasurer's Report

a. Update on Financial Status

Treasurer See was present with the book. The balance was \$51,796.63 as of April 12, 2019. This month's meeting will cover finances for the current and previous month, as Treasurer See was not present last month.

b. Explanation of Routine Expenditures

i. Outgoing checks

April 2, 2019 - Signs Plus \$1,440 (11th Street Recycling Center sign upgrades)
April 12, 2019 - Angie Lipscomb \$570.35 (Wages/Expense Reimbursement)
May 14, 2019 - WV DEP \$525 (Conservation Camp Tuition Assistance Donation)
May 14, 2019 - Angie Lipscomb \$603.13 (Wages/Expense Reimbursement)
May 14, 2019 - Joe Gumm \$6,025.50 (Recycling Center Operations)

We owe City of Elkins. Chairman Martin contacted Rob Chenoweth today (May 14, 2019) requesting an invoice. We will pay this upon receipt. We need to maintain proper records, especially in light of our upcoming audit.

Ms. Lipscomb notified the Board that she and County Commission Administrative Assistant, Kathy Weese, had found a folder containing multiple RCSWA documents from 2006, 2009 and other prior years. Mr. Martin stated he is trying to get a file cabinet in Treasurer See's Commissioner's office. All RCSWA documents should be filed there once we get one. Ms. Lipscomb will print copies of past minutes for signing by the Secretary and Chairman, then store them on the premises per protocol.

ii. Deposits

None for the current or previous month.

5. Standing and Special Committee Reports

a. Audit Committee (Jack Tribble, Clark Martin, Spinner O'Flaherty)

Mr. Tribble provided Secretary Lipscomb with a copy of the audit grant. The original has been mailed. We requested \$9,650. This was for 2014-1018. According to our Request for Proposal, we can only get 2014, 2015, 2016. This is set by the state auditor. Mr. Tribble requested money

for all 5 years (2014-2018) because that's what the state asked him to do in the grant. The grant went to the WWSWMB. It also had to go to the Region 7 WV Planning and Development Council. It was postmarked April 26, 2019, well before the due date. We await decision.

b. Recycling Center Operations (Joe Gumm)

Mr. Gumm stated most of the new signs for the 11th Street Recycling Center are up, but not all of them. He has been rearranging. Ms. Lipscomb will visit the Center soon and take pictures for the Facebook page.

N Mr. Gumm still has not received the REAP grant money. Mr. Tribble received a notice stating their quarterly report has not been filed. There is nothing to report, as no money has been received. He spoke with someone about it prior to the report being due and was told there was no need to file one, but received a notice anyway. Mr. Tribble will be contacting Lisa Facemeyer and Sara Smith at another office regarding getting Mr. Gumm's grant money.

Mr. Gumm reports cardboard is down to \$30 per ton. He states he cannot sell white paper at all. Mr. Hornick states he cannot get anyone to bale it and it's constantly contaminated. He stated he cannot support recycling cardboard anymore after his current load. Mr. Tribble asked what the price needed to be to support business. Mr. Gumm stated \$90-100 per ton as a fair price. Mr. Gumm stated his cost for handling at \$50-75 per ton. China is not buying any cardboard. Things do not look good for recycling.

6. Bylaw Revision

The group was handed copies of 2008 bylaws, template bylaws, and a WWSWMB bylaw presentation to begin revisions. Additional supporting documentation was available for citing codes and rules. An order of revision was the date of creation for RCSWA. The existing 2008 bylaws are not proper, but were accepting by the state. There is no date of creation listed in that document, or any other document that can be located thus far. Secretary Lipscomb has visited the County Clerk's office, but no bylaws have been filed there. Joe Gumm, present, was an original RCSWA Board member. He stated it originated in 1988 or 1989. The group decided to use the template date of January 1, 1989 as their date of creation.

At this time, 6:05 PM, Joe Gumm had to leave the meeting for other business.

Mr. Tribble requested page numbers be added to the document. Mr. Hornick pointed out that we are supposed to be doing an annual budget due at the June meetings. Mr. Tribble volunteered to prepare this. We decided to include Recycling Center, labor, City of Elkins, advertising, postal, recycling events, and miscellaneous. Ms. Lipscomb will send out revisions to the group prior to the next meeting.

7. Public Comment

None

8. Closing Comments

a. Next Meeting

The next regular meeting was scheduled for June 4, 2019 at 5pm.

Chairman Martin adjourned the meeting at 6:39 PM.

Name	E-Mail	Phone
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